September 14, 2004

TO: Mayor and City Council
FROM: Pamela Sloan, Parks and Recreation Director
SUBJECT: RESOLUTION: AUTHORIZING AMENDMENT TO CONTRACT FOR CONTRACT ADMINISTRATION AND INSPECTION SERVICES FOR VAN BUSKIRK COMMUNITY CENTER

RECOMMENDATION

Authorize an amendment to the professional services contract in the amount of $211,278 to KLEINFELDER for construction inspection and administration during the construction of the Van Buskirk Community Center renovation.

DISCUSSION

Background

The 5,000 square foot Van Buskirk Community Center facility was constructed in 1974 on the 20-acre Van Buskirk Park site. The facility provides a small multi-purpose room, three meeting rooms, a kitchen, an exercise room, storage rooms and restrooms. It is one of four (4) City-owned community centers in Stockton and serves the southwest areas of town, including the new Weston Ranch communities.

This facility has not been upgraded since originally constructed and no longer complies with current ADA standards. In addition, the overall dated look and lack of large activity areas has prevented the center from being used for sporting events, arts and crafts classes, adult programming, or local gatherings. Attendance is the lowest among all the city's centers.

In the 2004-2005 CIP Council authorized the additional grant funding necessary to proceed with the completion of construction documents and construction of an expansion of the community center. Such expansion includes: a gymnasium, building façade enhancements, public art, a universally accessible play area, additional restrooms to comply with building code requirements, a weight room, additional storage room and fire sprinklers. Construction documents are nearing the 100% completion phase and should be out for public bid within the next three months.
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Present Situation

With increasing demands on limited Public Works Department inspection resources, the Parks and Recreation Department has increasingly relied on private services for project inspection and contract administration. This project will require regular inspections by an experienced person familiar with the specialized trades associated with constructing a public building throughout the building remodeling process.

In an effort to accelerate the process of retaining consultants for the City's numerous projects, the City Council approved contracts with firms specifically for construction administration services. The contracts are for a period of three years, with one (1) two-year extension at the City's option.

Such services are negotiated on a project specific basis. If the negotiated fee for a specific project exceeds Charter limits, a contract amendment is submitted to the City Council for consideration.

FINANCIAL SUMMARY

Sufficient funding is available in account number 399-9962-690.20-62, Van Buskirk Community Center.

Respectfully submitted,

PAMELA SLOAN, DIRECTOR
PARKS AND RECREATION

Approved by City Manager

MARK LEWIS, CITY MANAGER

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