TO: Mayor and Council

FROM: Nicky Stanke, Director of Library Services

SUBJECT: AUTHORIZE SECOND CONTRACT AMENDMENT FOR ADDITIONAL LIBRARY EXPRESS CHECK-OUT UNITS

RECOMMENDATION

It is recommended that the City Council authorize a second amendment to the contract with 3M Safety and Security Systems Division, of St. Paul, MN, approved by Council Resolution #01-0169 for a Library Materials Security System. The amendment expands that contract to include the purchase and maintenance of integrated self-check units for six County branches and one unit for the Central Library Children's Section, seven units total.

DISCUSSION

Background
In April 2001, as a result of a Request for Proposals issued by the City in July 2000, the City approved a contract with 3M Safety and Security Systems Division for equipment and installation of a library materials security system, with magnetic theft detection gates in all City library branches and detection strips/labels on all materials. That system has been installed and is operating satisfactorily at all sites. In March 2004, the Council approved adding self-check-out units to the City branches, also from 3M. Six units have been installed in the City branches, and all are working satisfactorily. The Central Children's area has been closed since February 2004 for remodeling.

Present Situation
The San Joaquin County Library budget for 2004-2005 includes funding for these self-check units to be installed in all County branches (Escalon, Linden, Manteca, Ripon, Thornton, Tracy). The per unit cost is $21,250 plus $1,900 for the video display for a total of $23,150 each. Taxes and freight will be charged additionally.

The Central Children's area will reopen in late August where staff checks out materials directly to the public. Increased use of the area with no increase in staffing necessitates the addition of the self-check option.

FINANCIAL SUMMARY
The total cost of these six new units for the County Branches is $138,900 including equipment, installation, and one year's maintenance, plus 7.75% sales tax and actual freight. Sufficient funds are available in the approved 2004-2005 budget, Account #041-3521 for this expenditure.

The cost for the one unit in Central Children's is $23,150, which includes the equipment, the installation, and one year's maintenance. To that we must add 7.75% sales tax and actual freight. Sufficient funds are available in the account #950-9238 for this purpose.

The total cost for all seven units is $162,050 plus additional tax and freight.

Respectfully submitted,

[Signature]

NICKY STANKE
DIRECTOR OF LIBRARY SERVICES

Approved by the City Manager:

[Signature]

MARK LEWIS, ESQ., CITY MANAGER

Attachment

AGENDA ITEM 6.15
Resolution No. __________

STOCKTON CITY COUNCIL

RESOLUTION AUTHORIZING SECOND AMENDMENT TO CONTRACT BETWEEN THE CITY OF STOCKTON ("CITY") AND 3M SAFETY AND SECURITY SYSTEMS DIVISION ("3M"), IN THE ESTIMATED AMOUNT OF $162,050

WHEREAS, the City and 3M entered into an agreement dated April 17, 2001, and approved by City Council Resolution 01-0169, adopted on April 17, 2001, as a result of a Request for Proposal for the design, purchase, and installation of Library Materials Security Systems; and

WHEREAS, the City and 3M wish to amend said agreement to provide for the purchase and maintenance of integrated self-check units for six County branches and one unit for the Central Library Children's Section; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF STOCKTON, AS Follows:

1. The City Manager is hereby authorized and directed to execute, on behalf of the City, the "Second Amendment to Contract" between the City of Stockton and 3M Safety and Security Systems, in the amount of $162,050 plus tax and freight, which is attached hereto as Exhibit "A" and incorporated herein by reference.

2. The City Manager is hereby authorized and directed to make any and all appropriations, transfers of funds, and expenditures as necessary to carry out the purpose and intent of this Resolution.

PASSED, APPROVED, and ADOPTED ________________________________

_________________________
GARY A. PODESTO
Mayor of the City of Stockton

ATTEST:

_________________________
KATHERINE GONG MEISSNER
City Clerk of the City of Stockton

LCMA/04/26/04/CORR/CITY/LIBRARY/29204.1

City Atty Review LSW
Date August 24, 2004
SECOND AMENDMENT TO CONTRACT

This Amendment to Contract, the “Amendment,” is entered into on ____________, by and between the CITY OF STOCKTON, a municipal corporation, the "CITY," and 3M SAFETY AND SECURITY SYSTEMS DIVISION, the "CONTRACTOR."

WITNESSETH

WHEREAS, CITY and CONTRACTOR entered into a Contract on April 17, 2001, the “Contract,” as a result of a Request for Proposal for the design, purchase, and installation of Library Materials Security Systems for the City of Stockton; and

WHEREAS, CITY and CONTRACTOR desire to amend said Contract to provide for additional materials and services;

NOW, THEREFORE, the parties hereby amend said Contract, as follows:

1. Section 1, Scope of Services, is hereby amended to add:

   A. Seven (7) #6210 Self-Check Demo Units that include hardware, software, CD, TCP/IP, Printer, two languages, installation, and one (1)-year service; and

   B. Seven (7) VCU’s (video units).

2. Section 4, Compensation, is hereby amended to add the amount of $162,050 plus tax and freight, as follows:

   A. Seven (7) #6210 Self-Check Units that include hardware, software, CD, TCP/IP, Printer, two languages, installation, and one (1)-year service @ $21,250 each

   B. Seven (7) VCU’s (video units) at $1,900 each

   C. Actual tax and freight to be added.
3. All other terms and conditions of the Contract not expressly amended by this document shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, CITY and CONTRACTOR have executed this Amendment to Contract as of the date first above written.

CITY OF STOCKTON, a Municipal Corporation

By: ________________
    MARK E. LEWIS, City Manager
    "CITY"

3M SAFETY AND SECURITY SYSTEMS DIVISION

By: ____________________________
    C.J. LECLAIR, Contract Administrator
    "CONTRACTOR"

ATTEST:

By: ____________________________
    KATHERINE GONG MEISSNER
    City Clerk of the City of Stockton

APPROVED AS TO FORM:

By: ____________________________
    LORI S. WHITTAKER
    Deputy City Attorney