AN ORDINANCE AMENDING CHAPTER 3, PART II OF THE STOCKTON MUNICIPAL CODE BY ADDING DIVISIONS 13 AND 14, RELATING TO THE REVITALIZATION DEPARTMENT AND THE COMMUNITY SERVICES DEPARTMENT AND AMENDING CHAPTER 3, PART XI, RELATING TO THE ADMINISTRATIVE SERVICES DEPARTMENT

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STOCKTON, AS FOLLOWS:

SECTION I. AMENDMENT OF CODE.

Chapter 3, Part II, of the Stockton Municipal Code is hereby amended by adding Division 13 thereto, and shall read as follows:

Chapter 3
ADMINISTRATIVE

Part II
BOARDS, COMMISSIONS, DEPARTMENTS, ETC.

Division 13
REVITALIZATION DEPARTMENT

SEC. 3-019.2 ECONOMIC DEVELOPMENT DEPARTMENT -- ABOLISHED:

Pursuant to Sections 411 and 504 of the Stockton City Charter, the Economic Development Department, established by City Council Resolution 07-0194, effective May 22, 2007, is hereby abolished.

SEC. 3-019.4 HOUSING DEPARTMENT -- ABOLISHED:

Pursuant to Sections 411 and 504 of the Stockton City Charter, the Housing Department, established by City Council Resolution 07-0194, effective May 22, 2007, is hereby abolished.

SEC. 3-019.6 REDEVELOPMENT DEPARTMENT -- ABOLISHED:

Pursuant to Sections 411 and 504 of the Stockton City Charter, the Redevelopment Department, established by City Council Resolution 07-0194, effective May 22, 2007, is hereby abolished.
SEC. 3-019.8 REVITALIZATION DEPARTMENT -- ESTABLISHED:

Pursuant to Sections 411 and 504 of the Stockton City Charter, there is hereby established a Revitalization Department for the City of Stockton, which shall consist of a Division of Economic Development, a Division of Housing, a Division of Redevelopment, and such other divisions, offices, officers, and employees as the City Council may from time to time by resolution designate.

SECTION II. AMENDMENT OF CODE.

Chapter 3, Part II, of the Stockton Municipal Code is hereby amended by adding Division 14 thereto, and shall read as follows:

Division 14
COMMUNITY SERVICES DEPARTMENT

SEC. 3-019.10 PARKS AND RECREATION DEPARTMENT -- ABOLISHED:

Pursuant to Sections 411 and 504 of the Stockton City Charter, the Parks and Recreation Department, established by Article XVI of the City Charter, effective December 6, 1971, is hereby abolished.

SEC. 3-019.12 LIBRARY SERVICES DEPARTMENT -- ABOLISHED:

Pursuant to Sections 411 and 504 of the Stockton City Charter, the Library Services Department, established by Article XVIII of the City Charter, effective December 6, 1971, is hereby abolished.

SEC. 3-019.14 COMMUNITY SERVICES DEPARTMENT -- ESTABLISHED:

Pursuant to Section 411 and 504 of the Stockton City Charter, there is hereby established a Community Services Department for the City of Stockton, which shall consist of a Division of Library Services, a Division of Recreation, and such other divisions, offices, officers, and employees as the City Council may from time to time by resolution designate.

SECTION III. AMENDMENT OF CODE.

Chapter 3, Part XI, of the Stockton Municipal Code is hereby amended and shall read as follows:
Part XI
THE ADMINISTRATIVE SERVICES DEPARTMENT

SEC. 3-125 INFORMATION TECHNOLOGY DEPARTMENT -- ABOLISHED

Pursuant to Sections 411 and 504 of the Stockton City Charter, the Information Technology Department, established by City Council Resolution 07-0152, effective April 24, 2007, is hereby abolished.

SEC. 3-126 DEPARTMENT OF FINANCIAL MANAGEMENT -- ABOLISHED

Pursuant to Sections 411 and 504 of the Stockton City Charter, the Department of Financial Management, established by City Council Resolution 08-0182, effective May 20, 2008, is hereby abolished.

SEC. 3-127 ADMINISTRATIVE SERVICES DEPARTMENT -- ESTABLISHED

Pursuant to Sections 411 and 504 of the Stockton City Charter, there is hereby established an Administrative Services Department for the City of Stockton which shall consist of a Division of Finance, a Division of Information Technology, a Division of Risk Services, and such other divisions, offices, officers, and employees as the City Council may from time to time by resolution designate.

SEC. 3-130. GENERAL:

This Part, in general, shall establish the treasury functions within the Administrative Services Department of the City of Stockton. The purpose of Charter 3, Part XI, is to outline the treasury functions and to establish authority for the payment of claims and the investment of moneys.

SEC. 3-131 TREASURER:

"Treasurer" shall mean the Director of Administrative Services.

SEC. 3-132 TREASURY FUNCTIONS OF THE ADMINISTRATIVE SERVICES DEPARTMENT:

The Administrative Services Department shall:

A. Be responsible for the safe deposit of all moneys in the custody of the City.
B. Act as custodian of all bonds and insurance policies.
C. Deposit and invest City funds for the benefit of the City in banks and securities within legal limits for placement of public funds.
D. Make investments in accordance with Sections 53601 and/or 53635 of the California Government Code as those sections exist and may be amended from time to time.

E. Deposit moneys in and enter into contracts with any depository in accordance with Section 53682 of the California Government Code.

F. Supervise and be responsible for the disbursement of all moneys and audit all expenditures to ensure that appropriations are not exceeded.

G. Prescribe the form of all vouchers, bills or claims used by the City.

H. Examine all contracts, orders and other documents by which the City may incur a financial obligation.

I. Audit and approve prior to payment all bills, invoices, payrolls and other evidence of claims, demands and charges against the City.

J. Be responsible for the assessment of all taxable properties within the corporate limits of the City unless such function has been delegated to another governmental agency.

K. Receive all City revenues; provided, however, that nothing herein shall prohibit contractual agreements for the collection of such revenues on behalf of the City.

L. Prescribe the form of all receipts.

M. Administer insurance claims except as otherwise provided in the Stockton Municipal Code.

N. Have the responsibilities and duties assigned by general law not inconsistent with this Part to the assessor and treasurer and such other duties as the Stockton Municipal Code or the City Manager shall specify.

SEC. 3-133. COLLECTION OF ACCOUNTS:

It shall be the duty of the Administrative Services Department to diligently pursue and properly bill, record and collect, all moneys due the City. Penalty for late payment or adjudication of overdue accounts will be determined by Council action by classification within the ordinance setting fees or charges, but in no event shall such penalties be less than one percent (1%) per month. Where a fee or charge in excess of $20,706 is incorrectly levied or found to be uncollectible, upon certification of both the City Attorney and Director of Administrative Services, such accounts will be referred to the City Manager who will promptly report to the Council a recommendation as to disposition thereof. The Twenty Thousand Seven Hundred Six Dollar ($20,706) criteria provided for in this section shall be adjusted to the same dollar amount as provided in Section 3-103 of the Stockton Municipal Code. Where a fee or charge of $20,706 or less, as adjusted by Section 3-103 of the Stockton Municipal Code, is incorrectly levied or found to be uncollectible, upon certification of both the City Attorney and Director of Administrative Services, such accounts will be recommended to the City Manager as to disposition thereof, who shall report to the City Council such disposition.
SECTION IV. SEVERABILITY.

In the event any section or portion of this ordinance shall be determined invalid or unconstitutional, such section or portion shall be deemed severable and all other sections or portions hereof shall remain in full force and effect.

SECTION V. EFFECTIVE DATE.

This ordinance shall take effect and be in full force and effect thirty (30) days after its passage.

ADOPTED: MAR - 3 2009
EFFEVTIVE: APR - 2 2009

ANN JOHNSTON, Mayor of the City of Stockton

KATHERINE GONG MEISSNER, City Clerk of the City of Stockton