CONSENT AGENDA

AGENDA ITEM 12.05
April 16, 2013

TO: Mayor and City Council
FROM: S. Jeff Piechura, Fire Chief
SUBJECT: AUTHORIZATION TO ACCEPT ALLOCATION AND COMPLETE PROCUREMENT IN THE AMOUNT OF $281,693 FOR THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) METROPOLITAN MEDICAL RESPONSE SYSTEM 2011 GRANT

RECOMMENDATION

It is recommended that the City Council adopt a resolution authorizing the City Manager to accept a grant in the amount of $281,693 from the Federal Emergency Management Agency (FEMA) for the Metropolitan Medical Response System (MMRS) 2011 grant year; direct the City Manager to make all necessary appropriations in compliance with, and for the purposes stated in the grant agreement; and authorize the City Manager to take any and all appropriate actions necessary to carry out procurement funded under the grant.

Summary

The MMRS grant funds are block grant funds appropriated by Congress, administered through FEMA and the California Emergency Management Agency (Cal EMA), and distributed to approximately 200 cities throughout the United States. The City of Stockton is one of those cities identified by Congress as a recipient of those funds, and the City works cooperatively with San Joaquin County on the use and expenditures of these funds for the benefit of the Operational Area.

Since 2001, the Fire Department has been receiving a non-competitive allocation from FEMA for the MMRS to support the integration of emergency management, health and medical systems into a coordinated response to mass casualty incidents caused by any hazard. The funding allocation is used to benefit the San Joaquin County Operational Areas.

In August of 2011, the Stockton Fire Department was informed by FEMA that the City of Stockton would receive an allocation of $281,693 for the 2011 MMRS grant year. The request for Council acceptance of the 2011 grant allocation was delayed beyond the normal timeframe as a result of an earlier fire administration oversight amidst turnover, reassignment of duties and restructuring of the process for forwarding grants for City Council authorization. As such, the Fire Department has identified three projects for this funding that are in compliance with the grant and time guidelines approved by FEMA and Cal EMA. These
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projects have also been discussed and authorized in cooperation with the San Joaquin Approval Authority Committee. Action by the City Council to accept 2011 MMRS funds, as requested in this report, will allow the City to expend these funds.

The projects that have been authorized by the Approval Authority for this funding allocation include the procurement of dual band mobile radios for installation in fire department apparatus and four police supervisory units, the procurement of mobile data terminal equipment for installation in fire department apparatus and the completion of the City of Stockton Emergency Operations Plan (EOP). The specific costs for each of these projects are currently under review with the City IT and Fire Departments working jointly to maximize the benefits for these grant monies.

DISCUSSION

Background

The Stockton Fire Department has been involved in the MMRS grant program with FEMA since 2001, and since that time Stockton and the San Joaquin County operational area have benefited from almost three million dollars ($3,000,000) under the MMRS grant program. The requirements of this program stipulate that the funding be used for the entire San Joaquin County Operational Area and that there is extensive interagency integration. As a result, in San Joaquin County, the funding that is received through MMRS grants is subject to the determination of a local Approval Authority. This Authority is made up of a municipal fire department representative, a municipal law enforcement representative, a county fire representative, a county law enforcement representative and a county public health representative. The City of Stockton Fire Department attends and participates in the regular meetings of this Authority. This Approval Authority reviews the MMRS grant awards and Federal Department of Homeland Security Grants allocated to the County and develops a cooperative spending plan for the benefit of the operational area. Of the nearly $3,000,000 in MMRS funding since 2001, approximately $500,000 has been allocated and expended on behalf of other public safety agencies in San Joaquin County. This funding has supported projects including countywide communications interoperability, improvements to the San Joaquin County Medical Net radio system, and communications equipment for the City of Lodi. Medical supplies related to weapons of mass destruction (WMD) preparedness have been purchased for first responders as well as the hospitals throughout the County. Planning projects have also been completed, related to the care and shelter of special access and needs populations, within the region. Incident management training has been provided for public safety personnel throughout the Operational Area.
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The remaining MMRS funding received since 2001, approximately $2.5 million, has funded projects within the City of Stockton for essential equipment for the Police and Fire Departments. The Fire Department has developed and maintains a cache of equipment and supplies that can be used to respond to any large-scale medical emergency within the Operational Area. Other completed projects include the procurement of personal protective equipment mandated for public safety personnel for response to weapons of mass destruction (WMD) and hazardous materials incidents. We have funded critical communications and information technology infrastructure for public safety as well. Equipment has been procured for the Police Department’s Mobile Command Post and SWAT Team as well as the Fire Department’s Hazardous Materials, Urban Search and Rescue and Water Rescue Teams. The work that has been completed to date related to the update of the City of Stockton EOP has been funded with previous MMRS dollars.

Present Situation

In August of 2011, the Stockton Fire Department received notification from FEMA that the City of Stockton would receive an allocation of $281,693 for the 2011 MMRS grant year. The request for Council acceptance of the 2011 grant allocation was delayed beyond the normal timeframe as a result of a Fire Department Administration failure to process this grant in a timely manner in 2011. The new Fire Department Administration is diligently working to develop new procedures and practices that meet not only the new Fire Chief’s expectations, but to also meet the fiduciary expectations of the City Management Directives, the City Council and the community. One of the new procedures recently initiated by the Fire Chief requires the new Administrative Business Services Manager (Civilian Program Manager I) to administer the grant process in conjunction with the Fire Finance Analyst, the City Grant Coordinator, the Fire Project Coordinator for the grant request, and the City Manager’s Office. This new procedure creates a succinct, reliable, compliant and responsible management practice for administering the current and future grants applied for by the Fire Department.

Council must accept these funds before they can be expended in support of the approved projects. The performance period of the MMRS 2011 grant ends in April of 2014, allowing adequate time to complete the proposed projects. Funding for the MMRS program was discontinued in federal budgets following 2011.

The projects that have been authorized by the Approval Authority for this funding include mobile radios, mobile data terminals and the completion of the
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Emergency Operations Plan. The new radios will be replacing aging end of life
portable and mobile equipment that has interagency communication abilities. The
new mobile data computers funded in this grant for the fire department engines
and ladder trucks will be the first deployment of such technology for this agency.
The mobile computers will allow for the responding fire units to see information
about the incident they are responding to, as well as allow the fire crews to enter
information about the incident remotely in a paperless process. The mobile
technology also allows fire crews to perform inspections of businesses and
apartment communities in a paperless process. The deployment of this
technology advances the fire department’s ability to communicate more
effectively and work more efficiently.

The project list developed by the Fire Department was based on an analysis of
existing communications and technology needs. The analysis evaluated the age
and type of radio equipment currently in use, as well as the ability for fire units to
effectively and adequately communicate with neighboring agencies. The analysis
also evaluated the needs to advance the technology for fire units in the field to
provide effective and efficient work flows and communications capabilities. The
analysis also evaluated the City of Stockton Emergency Operations Plan that is
utilized to plan for, respond to, and mitigate hazardous and disaster responses
for the City. This analysis was discussed with and has been approved by the
San Joaquin County Approval Authority and Cal EMA on behalf of FEMA
includes the following:

PROJECT A: Supports countywide communications interoperability with the
procurement of dual band mobile radios. Currently, Fire Department mobile
radios have reached end of life and need to be replaced. City of Stockton Fire
Department resources operate in the UHF band; most San Joaquin County fire
department resources operate in the VHF bandwidth. These radios will be
installed in Fire Department apparatus, Police Department Command Units and
will facilitate effective communications between City of Stockton resources as
well as resources from other public safety agencies within the operational area
and state. This project has been coordinated with the City of Stockton
Administrative Services Department.

PROJECT B: Further supports countywide communications interoperability with
the procurement of mobile data terminals for installation in Fire Department
apparatus. The Stockton Fire Department does not currently have this
equipment. These terminals will allow for effective, timely communication of
critical dispatch information as well as providing readily accessible, current
reference information to units operating in emergent and non-emergent
situations. This project has been coordinated with the City of Stockton
Administrative Services Department.
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PROJECT C: Supports the development and enhancement of plans and protocols by providing funding for the completion of the City of Stockton EOP. The Basic Emergency Operations Plan and some Functional Annexes have been completed using prior MMRS funding. This funding will support the completion of the remaining Functional Annexes and Hazard Specific Appendices.

FINANCIAL SUMMARY

The 2011 MMRS grant funding in the amount of $281,693 has been approved by FEMA and must be accepted by the Stockton City Council prior to the expenditure of these funds by the City. Following are the preliminary budget allocations approved by the San Joaquin Approval Authority for each of the above mentioned projects. Budget allocations for projects can be amended by submitting a project budget amendment to the San Joaquin Approval Authority Committee for approval.

Project A: $100,000  
Project B: $120,000  
Project C: $ 61,693

The Fire Department will submit contracts funded under the MMRS 2011 Grant to the City Council for approval in a separate agenda item as necessary.

Should the Council approve the Resolution, the City Manager will be authorized to establish a grant revenue estimate in Account 020-6304-331, FEMA Metropolitan Medical Response System – 2011 Federal Grant, in the amount of $281,693 and appropriate grant funds in Account 020-6304-530, FEMA Metropolitan Medical Response System – 2011 operating budget accounts, in the amount of $281,693.

There is no match requirement for this grant. This is a non-competitive allocation from the FEMA.

Respectfully submitted,

S. JEFF PIECHURA  
FIRE CHIEF

APPROVED

BOB DEIS  
CITY MANAGER

SJP/VR:aa

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RESOLUTION AUTHORIZING ACCEPTANCE OF ALLOCATION AND COMPLETE PROCUREMENT, IN THE AMOUNT OF $281,693, FOR THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) METROPOLITAN MEDICAL RESPONSE SYSTEM 2011 GRANT

In August 2011 the Stockton Fire Department was informed by the Federal Emergency Management Agency (FEMA) that the City of Stockton (City) will receive an allocation of $281,693 for the 2011 Metropolitan Medical Response System grant funding year; and

Since 2001 the Fire Department has been receiving a non-competitive allocation from FEMA for the Metropolitan Medical Response System to support the integration of emergency management, health, and medical systems into a coordinated response to mass casualty incidents caused by any hazard. The funding allocation will be used to benefit the San Joaquin County Operational Area; and

This allocation of funds will be utilized to complete three projects for the betterment of the City and the San Joaquin County Operational Area:

PROJECT A: Supports countywide communications interoperability with the procurement of dual band mobile radios. These radios will be installed in Fire Department apparatus.

PROJECT B: Further supports countywide communications interoperability with the procurement of mobile data terminals for installation in Fire Department apparatus.

PROJECT C: Supports the development and enhancement of plans and protocols by providing funding for the completion of the City’s Emergency Operations Plan (EOP);

now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF STOCKTON, AS FOLLOWS:

1. The City Manager is hereby authorized to accept the 2011 Metropolitan Medical Response System grant from FEMA in the amount of $281,693.
2. The City Manager is authorized to carry out the procurement activities required to complete the projects approved under the grant.

3. The City Manager is authorized to make all appropriations and transfers and take the actions as deemed necessary to carry out the purpose and intent of this resolution.

PASSED, APPROVED, and ADOPTED _____ April 16, 2013 _________.

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ANTHONY SILVA, Mayor
of the City of Stockton

ATTEST:

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BONNIE PAIGE, City Clerk of the
City of Stockton